

POCONO MOUNTAIN LAKE FOREST C.A.

PROPOSED BUDGET 2019/2020

BUDGET A

ADMINISTRATION:

Administrative Salaries	\$ 40,000 (1)
Office Stationary & Supplies	\$ 3,000
Postage	\$ 3,000
Legal Fees	\$ 10,000
Accountant Fees	\$ 10,000
TOPS server Program	\$ 2,200
Office Equipment	\$ 5,000
Grievance	\$ 2,000
Building Security Alarms	\$ 1,000
Printing Services	\$ 5,000
Debt Servicing	\$ 12,000
Banking & Credit Card Fees	\$ 1,500
TOTAL Administration	\$ 94,700

INSURANCE:

Building, Fire, Liability/ Vehicles	\$ 40,000
Worker's Compensation	\$ 10,000
D & O Bonding	\$ 1,000
Bonding	\$ 1,000
TOTAL Insurance:	\$ 52,000

UTILITIES

Clubhouse/gates/pool

Covering Costs for Propane/Electric/Cable Cable	\$7,475
Electric \$40,000; Propane	\$7,000
Gates	\$4,500
TOTAL Electric & Propane:	\$ 58,975

TAXES

Real estate/payroll/federal	
TOTAL	\$ 30,000

MAINTENANCE

Salaries	\$ 50,000 (2)
Vehicle Maintenance & Repairs....	\$ 5,000
Janitorial Supplies	\$ 1,000
Roads – Road Plan	\$ 193,000
Equipment	\$ 5,000
Building & Facilities Maintenance	\$ 5,000
Snow Removal	\$ 60,000
Fuel	\$ 2,500
TOTAL Maintenance Expense	\$ 313,300

POOL/LAWN/LAKE

Salaries (Lifeguards)	\$ 0
Chemicals/ Inspections, supplies Testing and Winterizing	\$5,000
Lawn Services	\$ 3,000
Beautification Committee	\$ 1,000
Recreation Committee	\$ 1,000
Pool Repairs	\$50,000
TOTAL Expense	\$ 62,500

1 – Reflects hiring two (2) part time office staff; (2) reflects hiring two (2) part time maintenance worker

PROPOSED BUDGET 2019/2010

BUDGET A *(continued)*

TOTAL EXPENDITURES:			\$608,650.00
PROPOSED DUES:	RENTAL (21)	\$ 1,275.00	<i>(\$26,775)</i>
	HOUSE & LOT (320)	\$ 850.00	<i>(\$272,000)</i>
	UNIMPROVED LOTS (350)	\$ 850.00	<i>(\$297,500)</i>
	UNBUILDABLE LOTS (50)	\$ 275.00	<i>(\$13,750)</i>
TOTAL INCOME:			\$608,650.00

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